

DATE: February 22, 2010
TO: Kent County Dispatch Authority Chairperson Curtis Holt
FROM: Ralph H. Gould
SUBJECT: **PROGRESS REPORT** for the February 22, 2010 KCDA Executive Committee Meeting

CAD PROJECT

With delivery of the replacement for one of the CAD Contract documents, Motorola has completed all CAD Contract work and satisfies our requirements for the first CAD milestone payment of \$531,671 (20%). They have submitted a milestone acceptance form for KCDA approval. Approval is recommended.

Motorola will be furnishing additional detailed information on the differences between the two different CAD revisions listed in their recent documents, R 3.0 for the final KCDA CAD, and R 2.1 listed for the Nashville CAD system, whose system is scheduled to go live before ours. Motorola has indicated that the differences are primarily with interfaces, some of which are unique to KCDA CAD.

TAC Co-Chairs Michelle Young and Karen Chadwick will report separately on the CAD Project Kick-Off meeting with Motorola staff that took place on February 9th and 10th at the Kent County Sheriff's Department.

Michelle Young is bringing forward a request for approval of CORE Talon CAD interface expenses.

NEW KENT COUNTRY 9-1-1 SERVICE PLAN

Work is continuing this week on the first draft of the new Kent County 9-1-1 Service Plan that we will need in place to implement the KCDA Strategic Plan. The new recommended template is being used but is being revised for the Kent County environment since the plan template was written for only one PSAP in a county.

9-1-1 CUSTOMER PREMISE EQUIPMENT (CPE)

Pursuant to TAC's recommendation to begin contract negotiations with Advance Wireless Telecom (AWT), revised prices from AWT have been tracked back to their original Bid Proposal, primarily the addition of four 9-1-1 operating positions with support hardware and software. TAC is recommending the updated configuration, total system purchase of \$880,713.43. This does not exceed the budget for this Project.

The KCDA attorney is completing his review of AWT draft contract documents. His list of contract issues will tentatively be sent to AWT by Wednesday, February 24, 2010.

Due to our meeting schedule it is requested by TAC Co-Chairs Michelle Young and Karen Chadwick that the KCDA Administrative Board conditionally authorize the KCDA Chairperson to enter into a contract with AWT upon written approval from Mr. Lockhart of Varnum, Riddering, Schmidt, and Howlett that a tentative acceptable contract has been negotiated.

PUBLIC SAFETY ANSWERING POINT REIMBURSEMENTS

Cpt. Michelle Young and Communications Manager Karen Chadwick will be bringing requests

forward for PSAP start up expenses when such expense projections are finalized.

PSAP TO PSAP, CAD, AND 9-1-1 COMMUNICATION LINKS

Additional meetings with Kent County IT will be arranged in the near future to finalize written technical and performance requirements for the networking between the 9-1-1 PSAP's and all CAD locations, and also with Kent County Mapping and Property Description for CAD Geo-File preparation work. Staff from both Kent County Departments participated in the CAD Kick-Off Meeting with Motorola staff.

PROJECTIONS OF FUTURE KCDA DECISION POINTS AND EXPENSE APPROVALS

The following decision points are currently projected:

Approval of Contact with CORE for Talon Mobile Work	(February, 2010)
Conditional Approval of Contract with AWT for 9-1-1 CPE	(February, 2010)
Tentative Approval of PSAP Start Up Expenses	March, 2010
Approval of 9-1-1 Call Routing and PSAP Contracts	March, 2010
Approval for PSAP 9-1-1 Staffing Reimbursement and 2010 Start Date	March, 2010
Approval of Tentative 9-1-1 Service Plan with new PSAP Call Routing	March, 2010
Approval of Contract with Kent IT for WAN services	March, 2010
Approval of Contract with New World for CAD mobile interface work	March, 2010
Approval to Purchase Spectracom Time Sync. System	March, 2010
Approval of CAD Design, Interface Requirements Milestone Payment	April, 2010
News Conference/Community Update – 9-1-1 Call Routing Plans	April, 2010
Approval of Prelim.Contract for Dispatch Medical Software for CAD tests	May, 2010
Approval of Hardware Delivery Milestone Payments to Motorola	July, 2010
Approval of Milestone Payment to Motorola for Installation of CAD Stw	July, 2010
Approval of Milestone Payment to Motorola for Installation of Interfaces	August, 2010
Approval of posting for permanent Executive Director	September, 2010
Tentative Approval of PSAP to PSAP 9-1-1 Operation Plans	October, 2010
News Conference/Community Update – Tentative 9-1-1 Cutover Plans	October, 2010
Interviews for permanent Executive Director	November, 2010
Approval of tentative 9-1-1 Routing Cut-Over Date	November, 2010
Approval of Milestone Payment to Motorola for Live Cut	December, 2010
Selection of permanent Executive Director	December, 2010
News Conference – Final 9-1-1 Cutover	January, 2011
Approval of Milestone Payment to Motorola for Reliability Testing End	February, 2011

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