



**Administrative Policy Board  
Monday, July 28, 2014 at 10:00 AM**

**City of Wyoming, MI - 1<sup>st</sup> Floor West Conference Room**

**Agenda**

- 1. Call to Order and Roll Call** (Holt)
- 2. Public Comment**
- 3. Members Excused**
- 4. Approval of the Agenda** – July 28, 2014
- 5. Approval of Minutes** of May 19, 2014
- 6. Financial Report** (Bonneau)
- 7. Voucher of Bills** (*Motion to Authorize Expenditures and Disbursements as Attached*)
- 8. Finance Committee Report** (Michael Young/Bonneau)
  - a. ANI/ALI Upgrade
  - b. Motorola – Authority Reconciliation of CAD costs
  - c. Motorola – MSP Interface Change Order
  - d. Call Answering Contract Extensions
  - e. Smart911 Discussion
- 9. Strategy Meeting** – (Holt)

**10. Hardware Replacement – (Bonneau)**

- a. Hardware Replacement Addendum Letter – **Resolution #22 – 072414** to approve the terms contained in the Motorola Hardware Agreement Letter dated July 21, 2014 as an addendum to Resolution #20-051914 approving the contract with Motorola for server hardware replacement, signed on May 19, 2014.
- b. Hardware Workstation/Monitor replacement issue

**11. TAC Reports – (Groesser and Chadwick)**

- a. *Motorola CAD Phase II Discussion*
  - i. *CAD - CAD for Ambulance Companies*
  - ii. *CAD – MUM*
  - iii. *CAD - Deccan*
- b. *Excelis C4i Radio Project*

**12. Update and Progress Report from Executive Director: (Bonneau)**

**13. Miscellaneous**

**Upcoming Meetings ([www.kent911.org](http://www.kent911.org))**

**KCDA Finance Committee Meeting**

August 6, 2014 at 10 AM

Rockford City Hall Conference Room, Rockford, MI

**KCDA Executive Committee Meeting**

August 11, 2014 at 10 AM

City of Wyoming, Manager's Conference Room

**KCDA Administrative Policy Board Meeting**

August 25, 2014 at 10:00 AM

City of Wyoming First Floor West Conference room

**Miscellaneous Income to Authority**

MMRMA	Excess Asset Distribution	\$3,564.00	688.000	Bonneau
AMR Ambulance	EMD Assignment Fee	\$29,970.00	688.000	Bonneau

**Bills for Approval**

<b>Name</b>	<b>Purpose</b>	<b>Amount</b>	<b>Line Item</b>	<b>Approval</b>
Motorola	Contract for Hardware Replacement	\$103,500	984.927	Bonneau
Wyoming	Fiduciary May	\$1,000.00	801.005	Bonneau
Wyoming	Fiduciary June	\$1,000.00	801.005	Bonneau
Wyoming	Fiduciary July	\$1,000.00	801.005	Bonneau
Kent GIS	GIS Support	\$371.56	807.000	Bonneau
Reed Wakeman	Wakeman NENA travel	\$2,241.97	860.000	Bonneau
Kent Co.	CAD Admin Fee	\$70,500.00	810.010	Bonneau
Grand Rapids	CAD Admin Fee	\$70,500.00	810.010	Bonneau
Kent Co	Call Answering Surcharge Distribution	\$514,337.50	956.525	Bonneau
Grand Rapids	Call Answering Surcharge Distribution	\$735,662.50	956.520	Bonneau
PCS	May	\$6,181.88	810.000	Curtis
PCS	June	\$4,565.63	810.000	Curtis
Motorola	CAD Software Annual Maintenance	\$214,987.92	930.000	Bonneau
WebTecs	Web Site	\$1,000.00	801.009	Bonneau
Motorola	Server Maintenance	\$9,874.00	930.000	Bonneau

Chadwick	APCO Conf Air Reimbursement	\$262.00	860.000	Bonneau
Chadwick	APCO Conf Registration Fee	\$470.00	860.000	Bonneau
Bonneau	NENA Conf Travel Reimbursement	\$2,129.88	860.000	Curtis

### Status of Current and Future Project / Task

Project/Issue	Assigned	Status	ECD
FY 2013 Audit	Bonneau	Accepted by Board and Posted to Web	Completed
State GIS NG project	Bonneau	Evaluating Cost to Correct Deficiencies	In Progress
Media Awareness Project	Bonneau	Logo Design	Completed
P1 HP Hardware Replacement	Bonneau	In Progress	2Q2015
NICE Recorder Upgrade	Bonneau	At PSAP level	Completed
Excelis C4i project	Team	Awaiting Final PSAP acceptance for Final Invoices	July 2014
Annual Report to Participants	Holt Bonneau	Annual Report Posted to Web	Completed
FY 2015 Budget	Bonneau/ Finance Committee	Draft #2 Being Prepared	October 2014
CAD to CAD interface	Young	In Progress	TBD
DECCAN interface	Young	In Progress	TBD
GR 9-1-1 Distribution	Bonneau	Report Received for Time Period Jan 1 – June 30,	Check Processed

KC 9-1-1 Distribution	Bonneau	Report Received for Time Period Jan 1 – June 30	Check Processed
GR CAD Admin Fee	Bonneau	Invoice Requested and Received	Check Processed
KC CAD Admin Fee	Bonneau	Invoice Requested and Received	Check Processed
KCDA Strategy Meeting	Bonneau	Set for September 22 <sup>nd</sup> , determining facilitator	Sept 2014
Surcharge Reporting Initiative	Holt Bonneau	Awaiting Mtg with Kent County Counsel	TBD
Mi SNC report	Groesser	Submitted	Completed
CAD Workstation/Monitor Replacement	Bonneau	First Workstation Shipment Received –Monitor Issue Resolved with HP	In Progress
Public Education Program	Bonneau	Meeting with GR Children’s Museum	In Progress
Call Handling Agreement Extensions	Bonneau/ Finance	Extensions Approved, KCDA needs to Sign	July 2014



**Administrative Policy Board  
Monday, May 19, 2014 @ 10:00 AM  
(Due to Memorial Day)  
City of Wyoming 1<sup>st</sup> Floor West Conference Room**

**Minutes**

**1. Call to Order and Roll Call by Chair Holt at 10:02 AM.**

Members Present

Curtis Holt	City of Wyoming
David Peterson	Plainfield FD
Dennis Hoemke	Algoma Township
Mark Meijer	Kent EMS
Lee Cook	City of Grandville
Nate Vriesman	Kent County Commission
Kevin Belk	Grand Rapids PD
Larry Stelma	Kent County Sheriff
Mark Herald	East Grand Rapids Dept of PS
Laura Knapp	Grand Rapids FD

Members Absent

Chuck Deschaine	City of Walker
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Members Excused

Michael Young	City of Rockford
Chris McIntire	Michigan State Police

Guests

David Kiddle	Grand Rapids PD
Karen Chadwick, ENP	Grand Rapids PD
Michelle Young	Kent County Sheriff
Scott Brown	Kent County Sheriff
Matt Groesser	Kent County Sheriff
Eric Hutchinson	Kent County Sheriff
Greg Ginebaugh	Kentwood FD
Ronald Bonneau, ENP	Executive Director

**2. Public Comment - None**

**3. Members Excused** – Motion to excuse Young and McIntire made by Herald

Second by Peterson

No Discussion

Passed 10 - 0

**4. Approval of the Agenda** – Motion to approve the agenda of May 19, 2014

made by Belk

Second by Stelma

No Discussion

Passed 10 - 0

**5. Approval of Minutes** – Motion to approve the minutes of April 28, 2014 made by Meijer

Second by Cook

No Discussion

Passed 10 - 0

**6. Financial Report** – Bonneau gave the report indicating that the Fiduciary has worked with him on the design of the new monthly finance reports to show year to date income and expense as compared to the same time frame from last year.

**7. Voucher of Bills** – Motion to Authorize Expenditures and Disbursements as Attached made by Peterson

Second by Herald

No Discussion

Passed 10 - 0

**8. Finance Committee Report (Young/Bonneau)**

- a. FY2013 Budget Review – No discussion
- b. Rehmann Audit Discussion and Acceptance Bonneau explained the two areas of the audit identified in the report from Rehmann where they indicated that the Authority could use improvement. One being that while the Authority has designated capital projects to be funded from the fund balance of the Authority, KCDA has not funded a Capital Fund. The audit team suggested that KCDA transfer funds into the Capital Fund for capital items that the Authority is already obligated to pay for such as the Motorola PremierOne CAD project as well as funds that KCDA will need to fund future equipment replacement/upgrades. Two, the auditors felt that the Authority needs to make sure that all invoice that are from a fiscal year are processed within the time frame for those invoices to be paid and not have lingering bills for a fiscal year come for payment after the fiscal year has been closed (specifically the late invoice for the final quarter of 2013 of the FEMA matching grant project that came in for payment in April of 2014. Third the auditors felt that the EMD assignment agreement is an impairment of the value of the asset in that KCDA entered into an agreement with the three ambulance companies offering them an assignment of the licenses for less than what they were worth. The members of the KCDA Finance Committee told the Board they were aware of the auditors findings in #1 and #2 and would address those issues, but also felt that #3 is not based on reality but on an accounting methodology and that the Board was prepared to defend our actions in that matter as being a good public policy decision.

**Resolution #17 – 051914** to accept the Rehmann Audit of the Authority's FY2013 fiscal year and place audit on file and post it to the webpage made by Hoemke

Second by Cook

No Discussion

Passed 10 - 0.

- c. Transfer of money from Unobligated Fund Balance to Obligated Fund Balance (Capital Fund). The Board was asked if they understood the spreadsheet provided in the packet and the reason, pursuant to the Auditors findings, about why this transfer needed to occur and no Board member had any questions or concerns.



**Resolution #18 – 051914** to transfer Two Million, Six Hundred Thousand Dollars (\$2,600,000.00) from Unobligated Fund Balance to Obligated Fund Balance (Capital Fund) made by Peterson.  
Second by Hoemke  
No Discussion  
Passed 10 - 0

- d. PSAPs Call Handling Contract Extension Discussion & Resolution – Curtis explained that the Executive Director was asked to have the attorney at Dickinson draft an agreement to address the additional six month extension of the current call taking agreement for the period of time from July 1 – December 31, 2015 and this is the draft of that agreement. The Chair told the Board it is his intention if the Board approves of the language in this document to send the agreement on to the City Council of Grand Rapids and the Kent County Board of Commissioners for their review and approval.

**Resolution #19 – 051914** to approve the Extension of the Current Call Taking (First Amendment to the Original Call Handling Agreement) dated January of 2012 for an additional six months period of time (July 1 – December 31, 2015) and to send this agreement to the City Council of Grand Rapids and the Kent County Board of Commissioners made by Knapp  
Second by Meijer  
No Discussion  
Passed 10 - 0

9. **Annual Report to the Participating Agencies** – Curtis Holt gave a brief summary of the presentation made last Tuesday, May 13<sup>th</sup> and reported that the presentation was well received. Bonneau thanked Kent County Sheriff for his hospitality in letting the Authority use their training room and for the fine refreshments served. Bonneau also suggested that in future years when this presentation is made that the Authority request an RSVP so we will know prior to the meeting the expected attendance, as he felt this year's attendance was less than expected.

**Replacement of HP backroom equipment for CAD system** – Bonneau presented the history of the quest for proposals from Motorola as a sole source for the entire project and from the HP dealer through MiDeal for just the hardware and software portions (Microsoft SQL). He stated that the Motorola quote is complete in pricing, whereas, after numerous attempts to HP, they have not supplied a competitive quote. Therefore, Bonneau presented just the Motorola proposal for discussion, which

included a discussion of the spreadsheet he had supplied comparing the Motorola proposal costs compared to the costs of remaining status quo.

After discussion the Board felt the delta between keeping the current hardware and the cost of the new hardware was low and the benefits of the new hardware greatly outweighed the difference in price, notably since staying at status quo would still require the purchase of new hardware at some point.

Additionally, Bonneau explained that he believes we need to act on the proposal, however there are three operational issues within the proposal that have not been resolved even through several meetings between him and the PSAPs and the PSAPs and Motorola, notably the items with section 1.2 of the proposal dealing with installation and loading of the systems at the two sites, the timeline section and the section dealing with ATP processes. Bonneau feels that these three sections are causing confusion since the actual installation of this equipment with version 3.3.1 will not occur for several months and the exact requirements or process needed is not know, for certain, at this time. Bonneau and the PSAPs feel that these two sections will not be finalized until Motorola meets some initial timelines and the PSAPs understand the effect of 3.3.1 as well as the how the 3<sup>rd</sup> party interfaces will react to the new hardware configuration. He explained that if the Board delays the approval until next month the issues will still not be resolved since the ball needs to start rolling so they can monitor what will actually need to be done closer to the date and when the variables are all identified and understood. Both Karen and Matt echoed Bonneau's sentiment and both supported moving forward with the approval of the funds and working out the operational issues later on. Bonneau identified the three sections and the language that Motorola has inserted at his instruction to deal with these issues and the Board reviewed that language. Karen also stated that it was her understanding that the Executive Director ran this by Dickinson Wright and that they did not have a problem with KCDA proceeding in this manner.

Bonneau asked the Board to approve the cost of the proposal and leave these three sections to "be determined at a later date as mutually agreed by Grand Rapids, Kent County and Motorola, with approval by the Authority" so that the actual installation, timelines and ATP testing can be determined when more is known.

**Resolution #20 – 051914** to approve the contract from Motorola for the replacement of HP CAD P1 servers and associated hardware, as well as upgraded versions of Microsoft SQL software at a cost of \$690,000.00 and to accept the five (5) year HP CAD P1 hardware and software maintenance provided by Motorola at an additional cost of \$245,298.00 and to leave section 1.2, the project timelines and the ATP testing to be determined by mutual

agreement of Grand Rapids, Kent County, and Motorola with approval by the Authority and to authorize the Chair of the Administrative Policy Board to sign said contract made by Herald Second by Peterson

Discussion –

*There was a lengthy discussion on this issue mostly centered around how can KCDA make sure Motorola will keep the project moving forward and meet these deliverables that are not as well defined as they have been in some past projects.*

*The Board was comfortable with the explanations that the PSAPs felt that Motorola has been good at meeting deadlines in the past year and that they have a huge investment in making sure this project is done correctly, both in promoting P1 CAD to other purchasers as well as to regain our confidence.*

*Another question that had support from the other Board members was the notion of cost overruns where Motorola has indicated that the proposal is developed using a certain number of hours supplied by Motorola and hours past those hours will be billed to the Authority. The Board explained it is there understanding that Motorola is well aware of our system and its complexity and should have built into the proposal sufficient time to deal with our installation and that they should not charge us for under budgeting in their proposal items that they control.*

*The Board was comfortable with the explanation that the team (PSAPs and KCDA) also expect that Motorola is aware of the complexities of our system and knows and*

*understands the various external interfaces that the new hardware must interface with, however we do not feel that a third party vendor's problem with interfacing with new HP hardware or the new Microsoft SQL software platform would be Motorola's responsibility to repair or supply Motorola technicians to work on in this project. We feel that is clearly outside the scope of this project and that Motorola would not be compelled to solve the issue without additional compensation. The team feels what Motorola is referring to in the timeline section for cost containment on their behalf is reasonable to the implementation team. There were no further comments of substance.*

Passed 10 - 0

**10. SNC Report** – Matt Groesser reported that the Annual State of Michigan 9-1-1 report was completed in conjunction with both PSAPs and KCDA and was filed with the State within the reporting time requirement. Bonneau stated that Matt has supplied him with an electronic version of the report which he will disseminate to the Board next month.

**11. Satellite 9-1-1 Services** – Bonneau reported that he had received a call from Matt Groesser about satellite telephone 9-1-1 services from Garman and that Garman wanted to know how to remit funds to Kent County. Subsequently Bonneau contacted Kirk Herring of Garman about Mobile Satellite Service (MSS) and 9-1-1 calls to Kent County. After speaking with Mr. Herring he advised that Garman has several clients in Kent County that have acquired satellite phones and have asked for the provisioning of 9-1-1 service.

Bonneau stated he had some reservations about MSS and 9-1-1 calls to Kent County PSAP specifically how they would be received, provisioned (Class of Service designation, call back number capability, service address or name, and routing schemes). Additionally Bonneau understands that satellite phones have worldwide access and while expensive to use (\$8-10 minute) they are often used in remote areas outside normal public safety response capabilities.

Bonneau was concerned about potential liability for the PSAPs if they received a 9-1-1 call from such a device without the means to respond. Additionally, he was concerned about the legal concept of accepting a fee for a service, thus establishing an expectation of service of the person providing the fee. Bonneau

referred his concerns to Jessica Wood of Dickinson – Wright who had the same concerns I had about the expectation of service when fees are remitted.

Bonneau requested additional information from Garman and learned that the satellite call routing is being handled by Intrado. After several attempts to locate the correct person at Intrado Bonneau finally talked with Todd Rafter. Bonneau said Intrado sent him a copy of the order from the FCC from a 2005 docket where the FCC requires that all MSS providers provision 9-1-1 services from those MSS devices operating within the USA.

Furthermore Bonneau advised that 9-1-1 calls from MSS devices are routed to the Intrado Call Center in Longmont, CO where their operator determines the location of the caller, the type of call and the correct PSAP to notify. He said they then call the PSAP on the ten digit number and advise them of the call and can connect the two parties.

Bonneau stated that the way Intrado is doing this MSS is essentially the same process Intrado performs with OnStar acting as a relay center. After determining this information Bonneau believes that this is not a 9-1-1 call since they do not deliver the call to the PSAP using 9-1-1 trunks.

Bonneau asked the Board to concur with his determination and he will advise Garman that they do not have to remit a 9-1-1 surcharge and we advise Kent County Finance that Garman will not remitting any funds for 9-1-1 since they do not deliver the calls on 9-1-1 trunks.

Furthermore, Bonneau has checked with Jessica Wood at Dickinson and she believes that since the call is not a 9-1-1 call and that it is being answered and processed by Intrado that the liability issue is moot.

Curtis asked the Board if anyone objected to Bonneau's determination on this issue and no one voiced an objection. Bonneau to inform Garman and Kent County of KCDA decision on MSS and 9-1-1.

## **12. TAC Reports – (Young and Chadwick)**

- a. *Motorola CAD Phase II Discussion – Matt Groesser reported that Motorola has informed the team that version 3.3.1 of the P1 CAD system release has been delayed due to the identification of issues within the release and we now expect to load that version on the training servers in mid June of 2014. This is yet another example of why delaying the language of the implementation of the new hardware was required as this new version has not been tested on either the legacy hardware currently*

*in place in both PSAPs nor fully vetted in the new hardware we just ordered. Additionally, Matt reported that both PSAPs simultaneously experienced a complete CAD failure on Saturday, May 17<sup>th</sup> the duration of which ended up being over 7 hours. The call on the failure was placed into Motorola support and it took Motorola over 45 minutes to assemble a team to address the issue. When they could not resolve why the issue occurred and could not get GR running a decision was made to perform a fail over from GR to KC which again took over 90 minutes with the initial fail over and then they had to bring up the interfaces to other 3<sup>rd</sup> party software and hardware. Motorola has not determined the cause of the failure, but GR is still off line, meaning we do not have a viable system for a fail over should another situation present itself where that is required. Motorola is performing diagnostics on the cause and effect and has told the team that they will host a conference call to explain why this occurred and what can be done to mitigate this in the future. Matt further reported that the internal CAD monitoring system that regularly sends out emails on conditions in the system of concern did not recognize any potential issues or problems prior to the failure and no email were sent to PSAP personnel to intervene before the failure occurred. His preliminary investigation is leaning to a network or firewall issue but that is pure speculation at this time.*

- b. Excelis C4i Radio Project – Karen Chadwick, ENP, gave the report and told the Board that the system is now installed in both PSAPs and is operational although they continue to “tweek” the system and work out operational and performance issues. Excelis has indicated that a new release of the software will be out in the next few weeks that will address some of these operational issues, such as increasing the number of fire tones available at the console positions. She also related that the final invoices are being developed for submission for reimbursement from the FEMA grant and matching funds from KCDA.*

**13. Update and Progress Report from Executive Director:** (Bonneau) – No further report.

**14. Miscellaneous** – Curtis thanked Chief Kevin Belk, who will be retiring from the Grand Rapids PD on May 30, 2014, for his dedication not only to the citizens of Grand Rapids but to his devotion to the Authority throughout the many years he has served on the KCDA Board. The Board concurred and wished Chief Belk best wishes on his retirement and new career on the Michigan Parole Board.

Curtis also advised the Board that he is cancelling both meetings of the Authority in June as there does not seem to be any issues that need to be addressed in that month, and advised the Board that only an emergency situation that the Board would be required to address would alter those cancellations.

**Upcoming Meetings** ([www.kent911.org](http://www.kent911.org))

**KCDA Finance Committee Meeting**

June 4, 2014 at 10 AM – CANCELLED

City of Rockford Conference Room

**KCDA Executive Committee Meeting**

June 9, 2014 at 10 AM - CANCELLED

City of Wyoming, Manager's Conference Room

**KCDA Administrative Policy Board Meeting**

June 23, 2014 at 10:00 AM - CANCELLED

City of Wyoming First Floor West Conference room

**KCDA Finance Committee Meeting**

July 9, 2014 at 10 AM (Due to the 4<sup>th</sup> of July Holiday)

City of Rockford Conference Room

**KCDA Executive Committee Meeting**

July 14, 2014 at 10 AM

City of Wyoming, Manager's Conference Room

**KCDA Administrative Policy Board Meeting**

July 28, 2014 at 10 AM

City of Wyoming First Floor Conference Room

**Misc Income to Authority**

AMR Ambulance		EMD Assignment Fee	2014	Bonneau
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**Bills for Approval**

<b>Name</b>	<b>Purpose</b>	<b>Amount</b>	<b>Line Item</b>	<b>Approval</b>
Wyoming	Fiduciary April	\$1,000.00	801.005	Bonneau
Rehmann	Audit FY2013	\$8,600	801.005	Bonneau
Kent GIS	GIS Support	\$371.56	807.000	Bonneau
PCS	April	\$6,650.63	810.000	Curtis
Motorola	Hardware Maintenance Extension June 2014	\$9,874.00	930.000	Bonneau



## Status of Current and Future Project / Task

<b>Project/Issue</b>	<b>Assigned</b>	<b>Status</b>	<b>ECD</b>
FY 2013 Audit	Bonneau	Awaiting Final Report for Board Acceptance of Audit	May, 2014
State GIS NG project	Bonneau	Evaluating Cost to Correct Deficiencies	In Progress
Media Awareness Project	Bonneau	Awaiting Board Approval of New Logo Design	TBD
P1 HP Hardware Replacement	Bonneau	Working on Vendor Quotes	July, 2014
NICE Recorder Upgrade	Bonneau	Invoice Paid Awaiting PSAP Implementation	TBD
RFP / Radio Consoles	Team	GR using new consoles and KC scheduled	May 2014
Annual Report to Participants	Holt Bonneau	Scheduled for May 13 <sup>th</sup> at 4:30 PM at KCSO	May, 2014
Annual Report to the Kent County Board	Holt Bonneau	Presented April 24th	Completed
CAD to CAD interface	Young	In Progress	TBD
DECCAN interface	Young	In Progress	TBD
KCDA Strategy Meeting	Bonneau	Proposing Sept 12, 2014	TBD
Surcharge Reporting Initiative	Holt Bonneau	Report being Reviewed by Admin Policy Board	TBD
Mi SNC report	Groesser	Compiling Information	May, 2014
CAD Workstation Replacement	Bonneau	Quotes Received, Awaiting Board Approval	TBD
Call Handling Agreement Discussions	Bonneau/ Finance	Board Discussion Item	TBD

Account	Account Description	Approved Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 994 - Kent County Dispatch Authority								
REVENUE								
<b>545</b>	<b>State 911 Surcharge</b>							
545.000	State 911 Surcharge Revenue	1,070,000.00	.00	.00	246,073.00	823,927.00	23	267,553.00
	<b>545 - State 911 Surcharge Totals</b>	<b>\$1,070,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$246,073.00</b>	<b>\$823,927.00</b>	<b>23%</b>	<b>\$267,553.00</b>
<b>584</b>	<b>Kent County 911</b>							
584.010	Kent County 911 Surcharge Revenue	2,939,876.00	563,561.45	.00	729,747.00	2,210,129.00	25	734,969.11
	<b>584 - Kent County 911 Totals</b>	<b>\$2,939,876.00</b>	<b>\$563,561.45</b>	<b>\$0.00</b>	<b>\$729,747.00</b>	<b>\$2,210,129.00</b>	<b>25%</b>	<b>\$734,969.11</b>
<b>664</b>	<b>Interest on Investments</b>							
664.000	Interest on Investments Interest on Investments	17,000.00	(17,056.19)	.00	24,977.24	(7,977.24)	147	(28,767.34)
664.994	Interest on Investments Change in Market Value	.00	17,038.73	.00	17,038.73	(17,038.73)	+++	.00
	<b>664 - Interest on Investments Totals</b>	<b>\$17,000.00</b>	<b>(\$17.46)</b>	<b>\$0.00</b>	<b>\$42,015.97</b>	<b>(\$25,015.97)</b>	<b>247%</b>	<b>(\$28,767.34)</b>
<b>688</b>	<b>Miscellaneous Income</b>							
688.000	Miscellaneous Income Miscellaneous Income	1,200.00	3,564.00	.00	31,401.00	(30,201.00)	2617	.00
	<b>688 - Miscellaneous Income Totals</b>	<b>\$1,200.00</b>	<b>\$3,564.00</b>	<b>\$0.00</b>	<b>\$31,401.00</b>	<b>(\$30,201.00)</b>	<b>2617%</b>	<b>\$0.00</b>
	<b>REVENUE TOTALS</b>	<b>\$4,028,076.00</b>	<b>\$567,107.99</b>	<b>\$0.00</b>	<b>\$1,049,236.97</b>	<b>\$2,978,839.03</b>	<b>26%</b>	<b>\$973,754.77</b>
EXPENSE								
Department 325 - Dispatch								
Activity 32500 - Communications/Dispatch								
<b>727</b>	<b>Office Supplies</b>							
727.000	Office Supplies Office Supplies	600.00	.00	.00	57.76	542.24	10	77.48
	<b>727 - Office Supplies Totals</b>	<b>\$600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$57.76</b>	<b>\$542.24</b>	<b>10%</b>	<b>\$77.48</b>
<b>740</b>	<b>Operating Supplies</b>							
740.001	Operating Supplies Postage	50.00	.00	.00	80.14	(30.14)	160	.00
	<b>740 - Operating Supplies Totals</b>	<b>\$50.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$80.14</b>	<b>(\$30.14)</b>	<b>160%</b>	<b>\$0.00</b>
<b>801</b>	<b>Professional Services</b>							
801.000	Professional Services Professional Services	100,000.00	.00	.00	.00	100,000.00	0	.00
801.005	Professional Services Accounting/Auditing Services	22,240.00	.00	.00	13,600.00	8,640.00	61	14,300.00
801.009	Professional Services Marketing/Web Site	35,000.00	.00	.00	.00	35,000.00	0	.00
801.021	Professional Services Legal Special Counsel	12,500.00	.00	.00	.00	12,500.00	0	5,194.00
	<b>801 - Professional Services Totals</b>	<b>\$169,740.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$13,600.00</b>	<b>\$156,140.00</b>	<b>8%</b>	<b>\$19,494.00</b>
<b>807</b>	<b>Geographic &amp; IT Information Services</b>							
807.000	Geographic & IT Information Services Geographic & IT	35,000.00	.00	.00	921.82	34,078.18	3	6,549.45
	<b>807 - Geographic &amp; IT Information Services Totals</b>	<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$921.82</b>	<b>\$34,078.18</b>	<b>3%</b>	<b>\$6,549.45</b>
<b>810</b>	<b>Contract Labor</b>							
810.000	Contract Labor Contract Labor	78,000.00	10,747.51	.00	32,488.15	45,511.85	42	35,231.87
	<b>810 - Contract Labor Totals</b>	<b>\$78,000.00</b>	<b>\$10,747.51</b>	<b>\$0.00</b>	<b>\$32,488.15</b>	<b>\$45,511.85</b>	<b>42%</b>	<b>\$35,231.87</b>
<b>850</b>	<b>Communications</b>							
850.000	Communications Communications	650.00	.00	.00	.00	650.00	0	.00
	<b>850 - Communications Totals</b>	<b>\$650.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$650.00</b>	<b>0%</b>	<b>\$0.00</b>
<b>860</b>	<b>Travel and Training</b>							
860.000	Travel and Training Travel and Training	5,400.00	.00	.00	809.73	4,590.27	15	3,074.25
860.010	Travel and Training Training	600.00	.00	.00	430.00	170.00	72	420.00

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<b>860 - Travel and Training Totals</b>	\$6,000.00	\$0.00	\$0.00	\$1,239.73	\$4,760.27	21%	\$3,494.25
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<b>900</b>	<b>Printing &amp; Advertising</b>							
900.000	Printing & Advertising Printing & Advertising	1,500.00	.00	.00	.00	1,500.00	0	14.70
	<b>900 - Printing &amp; Advertising Totals</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>0%</b>	<b>\$14.70</b>
<b>910</b>	<b>Insurance</b>							
910.100	Insurance Property and Bonds	12,500.00	.00	.00	8,817.00	3,683.00	71	12,835.02
	<b>910 - Insurance Totals</b>	<b>\$12,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,817.00</b>	<b>\$3,683.00</b>	<b>71%</b>	<b>\$12,835.02</b>
<b>930</b>	<b>Repairs and Maintenance</b>							
930.000	Repairs and Maintenance Repairs and Maintenance	360,989.00	9,874.00	.00	285,833.92	75,155.08	79	117,535.76
	<b>930 - Repairs and Maintenance Totals</b>	<b>\$360,989.00</b>	<b>\$9,874.00</b>	<b>\$0.00</b>	<b>\$285,833.92</b>	<b>\$75,155.08</b>	<b>79%</b>	<b>\$117,535.76</b>
<b>956</b>	<b>Other Services</b>							
956.000	Other Services Other Services	3,000.00	.00	.00	280.00	2,720.00	9	205.90
	<b>956 - Other Services Totals</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$280.00</b>	<b>\$2,720.00</b>	<b>9%</b>	<b>\$205.90</b>
<b>973</b>	<b>Capital Outlay</b>							
973.056	Capital Outlay Computer System	600,346.00	.00	.00	.00	600,346.00	0	.00
	<b>973 - Capital Outlay Totals</b>	<b>\$600,346.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$600,346.00</b>	<b>0%</b>	<b>\$0.00</b>
<b>984</b>	<b>Capital Outlay</b>							
984.017	Capital Outlay Computer Equipment	17,500.00	.00	.00	.00	17,500.00	0	7,004.00
	<b>984 - Capital Outlay Totals</b>	<b>\$17,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17,500.00</b>	<b>0%</b>	<b>\$7,004.00</b>
	Activity 32500 - Communications/Dispatch Totals	\$1,285,875.00	\$20,621.51	\$0.00	\$343,318.52	\$942,556.48	27%	\$202,442.43
Activity	<b>32510 - Grand Rapids</b>							
<b>810</b>	<b>Contract Labor</b>							
810.010	Contract Labor CAD/QA Administrator	70,500.00	.00	.00	.00	70,500.00	0	.00
810.020	Contract Labor Miscellaneous Reimbursement	.00	.00	.00	.00	.00	+++	20,819.70
	<b>810 - Contract Labor Totals</b>	<b>\$70,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$70,500.00</b>	<b>0%</b>	<b>\$20,819.70</b>
<b>860</b>	<b>Travel and Training</b>							
860.000	Travel and Training Travel and Training	9,400.00	.00	.00	732.00	8,668.00	8	2,480.60
	<b>860 - Travel and Training Totals</b>	<b>\$9,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$732.00</b>	<b>\$8,668.00</b>	<b>8%</b>	<b>\$2,480.60</b>
<b>956</b>	<b>Other Services</b>							
956.520	Other Services Grand Rapids Distribution	858,000.00	.00	.00	.00	858,000.00	0	736,125.00
956.911	Other Services Distribution of State 911 Funds	642,000.00	.00	.00	.00	642,000.00	0	.00
	<b>956 - Other Services Totals</b>	<b>\$1,500,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,500,000.00</b>	<b>0%</b>	<b>\$736,125.00</b>
	Activity 32510 - Grand Rapids Totals	\$1,579,900.00	\$0.00	\$0.00	\$732.00	\$1,579,168.00	0%	\$759,425.30
Activity	<b>32520 - Kent County</b>							
<b>810</b>	<b>Contract Labor</b>							
810.010	Contract Labor CAD/QA Administrator	70,500.00	.00	.00	.00	70,500.00	0	.00
	<b>810 - Contract Labor Totals</b>	<b>\$70,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$70,500.00</b>	<b>0%</b>	<b>\$0.00</b>
<b>860</b>	<b>Travel and Training</b>							
860.000	Travel and Training Travel and Training	9,400.00	.00	.00	2,005.99	7,394.01	21	1,618.47
	<b>860 - Travel and Training Totals</b>	<b>\$9,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,005.99</b>	<b>\$7,394.01</b>	<b>21%</b>	<b>\$1,618.47</b>
<b>956</b>	<b>Other Services</b>							
956.525	Other Services Kent County Distribution	572,000.00	.00	.00	.00	572,000.00	0	513,875.00
956.911	Other Services Distribution of State 911 Funds	428,000.00	.00	.00	.00	428,000.00	0	.00
	<b>956 - Other Services Totals</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000,000.00</b>	<b>0%</b>	<b>\$513,875.00</b>
	Activity 32520 - Kent County Totals	\$1,079,900.00	\$0.00	\$0.00	\$2,005.99	\$1,077,894.01	0%	\$515,493.47
Activity	<b>32530 - Capital Replacement Reserve</b>							
<b>956</b>	<b>Other Services</b>							
956.912	Other Services FEMA Grant Match Contributions	369,860.00	.00	.00	20,832.15	349,027.85	6	.00
	<b>956 - Other Services Totals</b>	<b>\$369,860.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,832.15</b>	<b>\$349,027.85</b>	<b>6%</b>	<b>\$0.00</b>
	Activity 32530 - Capital Replacement Reserve Totals	\$369,860.00	\$0.00	\$0.00	\$20,832.15	\$349,027.85	6%	\$0.00
Activity	<b>32590 - Capital Projects</b>							

<b>984 Capital Outlay</b>								
984.920	Capital Outlay Motorola	503,070.00	.00	.00	243,521.60	259,548.40	48	.00
984.925	Capital Outlay Capital Replacement Savings Fund	865,070.00	.00	.00	.00	865,070.00	0	.00
984.927	Capital Outlay Harware Replacement	782,000.00	.00	.00	103,500.00	678,500.00	13	.00
984.935	Capital Outlay MG GIS Mapping	80,000.00	.00	.00	.00	80,000.00	0	.00
<b>984 - Capital Outlay Totals</b>		<b>\$2,230,140.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$347,021.60</b>	<b>\$1,883,118.40</b>	<b>16%</b>	<b>\$0.00</b>
Activity 32590 - Capital Projects Totals		\$2,230,140.00	\$0.00	\$0.00	\$347,021.60	\$1,883,118.40	16%	\$0.00
Department 325 - Dispatch Totals		\$6,545,675.00	\$20,621.51	\$0.00	\$713,910.26	\$5,831,764.74	11%	\$1,477,361.20
<b>EXPENSE TOTALS</b>		<b>\$6,545,675.00</b>	<b>\$20,621.51</b>	<b>\$0.00</b>	<b>\$713,910.26</b>	<b>\$5,831,764.74</b>	<b>11%</b>	<b>\$1,477,361.20</b>
Fund 994 - Kent County Dispatch Authority Totals								
<b>REVENUE TOTALS</b>		<b>4,028,076.00</b>	<b>567,107.99</b>	<b>.00</b>	<b>1,049,236.97</b>	<b>2,978,839.03</b>	<b>26</b>	<b>973,754.77</b>
<b>EXPENSE TOTALS</b>		<b>6,545,675.00</b>	<b>20,621.51</b>	<b>.00</b>	<b>713,910.26</b>	<b>5,831,764.74</b>	<b>11</b>	<b>1,477,361.20</b>
Fund 994 - Kent County Dispatch Authority Totals		(\$2,517,599.00)	\$546,486.48	\$0.00	\$335,326.71	(\$2,852,925.71)		(\$503,606.43)
Grand Totals								
<b>REVENUE TOTALS</b>		<b>4,028,076.00</b>	<b>567,107.99</b>	<b>.00</b>	<b>1,049,236.97</b>	<b>2,978,839.03</b>	<b>26</b>	<b>973,754.77</b>
<b>EXPENSE TOTALS</b>		<b>6,545,675.00</b>	<b>20,621.51</b>	<b>.00</b>	<b>713,910.26</b>	<b>5,831,764.74</b>	<b>11</b>	<b>1,477,361.20</b>
Grand Totals		(\$2,517,599.00)	\$546,486.48	\$0.00	\$335,326.71	(\$2,852,925.71)		(\$503,606.43)

**KCDA CONTRACT RECONCILIATION - CONTRACT VALUE \$2,658,356**

	<b>Milestone Description</b>	<b>invoice #</b>	<b>KCDA Milestone Payments</b>	<b>Percent of Contract</b>	<b>Date Paid</b>	
#1	Project Kickoff	41142278	\$531,671.20	20%	03/22/10	
#2	Acceptance of functional system Description, Interface Requirements & Cutover Plan	41154190	\$531,671.20	20%	11/12/10	
#3	Delivery & Installation of Hardware	41148723	\$265,835.60	10%	11/12/10	
#4	Installation of Application Software	41148724	\$265,835.60	10%	05/18/11	
#5	Installation of Interface Software	41171738	\$265,835.60	10%	11/08/12	
#6	System Acceptance/Successful Completion of Live Cut (Phase I: 3.1.6)	41191146	\$243,521.60	10%	03/29/14	<b>NOTE: \$22,314 was deducted for testing costs from the \$265,835.60 milestone payment</b>

**Total Invoiced      \$2,104,370.80**

#7	Final Acceptance, Completion of Reliability Testing (Phase II)		\$531,671.20		FINAL Milestone Payment	
			\$2,658,356.00		Contract Value	
			\$2,636,042.00		Milestone Payments	
		Difference between contract value & milestone payments:	\$22,314.00		Amount deducted from Milestone #6	

Change Order Description	Change Order #	Change Order Amount	Comments
FileMaker Pro	2010-001	\$28,600.00	
Mobile Train-the-Trainer	2011-001	\$6,537.00	
73 Additional Mobile Licenses	2011-002	\$56,517.00	
<b>Change Order Payments:</b>		<b>\$91,654.00</b>	

PremierOne CAD 3.1.6 HF17.7 System Acceptance and 3.3 Final System Acceptance Terms	2013-001	-\$22,314.00	NOTE: This amount has <b>already been deducted</b> from Invoice #41191146. Motorola to provide a reduction in the PremierOne contract price for 3.1.6 HF17 testing costs in the amount of \$22,314 as submitted by the County/City
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IyeTek Functionality	2012-001	-\$16,284.00	NOTE: This amount will be deducted from the final milestone payment of \$531,671.20 for Final Acceptance, Completion of Reliability Testing (Phase II: 3.3.1 Acceptance)
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<b>REMAINING Change Order Deductions:</b>	IyeTEK (2012-001)	<b>\$16,284.00</b>
	REMOVE P1/MSP CAD-to-CAD Interface Fee	<b>\$8,122.00</b>
	REMOVE LogMeIn Reach License Fees (18)	<b>\$4,896.00</b>
	<b>DEDUCTION TOTAL</b>	<b>\$29,302.00</b>

<b>REMAINING MILESTONE VALUE:</b>	<b>\$531,671.20</b>
<b>FINAL KCDA MILESTONE PAYMENT AMOUNT (MINUS \$29,302 IN DEDUCTIONS):</b>	<b>\$502,369.20</b>

Change Order Description	Interface Refund	Comments
REMOVE LogMeIn Reach License Fees (18)	\$4,896.00	City and County chose to stay with their remote access methodologies. Therefore, reimbursement for the LogMeIn Reach Licenses are being provided.
REMOVE ProQA Licenses Fees (33)	\$0.00	<p data-bbox="856 248 1507 508">09/13/11 - Per M. Young "They are planning to be here on Jan 17 and 18th 9 to 5 ish. I am filling out the paperwork and getting it back to them today. They will install on a machine and connect to the test system only. We will have additional dates to schedule with them as the go-live date for EMD draws closer."</p> <p data-bbox="856 516 1507 623">09/20/11 - Per M. Young "We are purchasing 3.4.X but our agreement allows (requires after 2 yrs) upgrades to current version."</p> <p data-bbox="856 631 1507 893">12/16/13 - Per Ron: "KCDA has changed it's position on providing ProQA paramount at the two primary PSAP in Grand Rapids and the Kent County Sheriff which eliminates the need for the ProQA interface as priced in the original contract for PremierOne from Motorola. As such Motorola may issue a change order reflecting this change."</p> <p data-bbox="856 938 1507 1203">Motorola Comments: See Exhibit B-1 (Price Summary with Priced Options). The Exhibit reflects that \$104,818 was deducted from the contract value for removal of ProQA Licenses. Nothing is owed to KCDA for this item as it was paid for by the customer. Motorola staff was onsite in January, 2012 to facilitate testing with ProQA technicians.</p>
REMOVE P1/MSP CAD-to-CAD Interface Fee	\$8,122.00	Motorola Comments: See Exhibit B-1 (Price Summary with Priced Options). Each interface was priced at \$8,122 for a total of \$24,366 for 3 interfaces. This was a fixed price item.



Kent County Dispatch Authority

Contract Commitments (Non-capital)

December 31, 2013

**Motorola Phase 1 Implementation, Project # 2460**

Initial contract		2,658,356			
Change order #2010-001		28,600			
Change order #2011-001 (training costs)		6,537			
Change order #2011-002		56,517			
Project total		2,750,010			

Expensed in 2010

Milestone #1 20% payment for signing of acceptance certificate invoice# 51142278		(531,671)			
Milestone #2 20% payment for acceptance of functional description Invoice# 41154190		(531,671)			
Total expensed in 2010		(1,063,342)			<i>agrees to 2010 additions to CIP</i>

Expensed in 2011

Payment for change order #2010-001, Invoice# 41157049		(28,600)			
Milestone #3 10% payment for installation of application software, Invoice# 41148724		(265,836)			
Milestone #4 10% for delivery and installation of hardware Invoice# 41148723		(265,836)			
Total expensed in 2011		(560,271)			<i>agrees to 2011 additions to CIP</i>

Expensed in 2012

Payment for change order #2011-002		(56,517)			
Duplicate payment for change order #2010-001?		(28,600)			
Milestone #6 10% payment - invoice# 41171738		(265,836)			
			(350,953)		<i>agrees to 2012 additions to CIP</i>

Expensed in 2013

MOTOROLA - Kent County Labor		(8,370)			
MOTOROLA - City of Grand Rapids Labor		(13,944)			
			(22,314)		<i>agrees to 2013 additions to equipment</i>

Less: training costs (not capitalizable) (6,537) ①

**Total commitment 746,592**



June 20, 2014

Kent County Central Dispatch Authority  
Attn: Ron Bonneau  
1155 28th St. SW  
PO Box 905  
Wyoming, MI 49509

**Subject: Kent County Dispatch Authority (KCDA) Hardware Refresh**

Dear Ron:

In an effort to provide KCDA the best solution possible, Motorola has reviewed the solution contracted and has determined that several modifications are necessary. During the proposal process, Motorola provided KCDA two options for storage area network (SAN) hardware; the HP EVA P6350 and the HP 3PAR 7200. PremierOne has been deployed on the HP EVA family of storage arrays for the past 4 years and HP Continuous Access software is used with the EVA storage for SAN replication to facilitate the Disaster Recovery (DR) capabilities of the system. HP has announced the end of sale of the EVA family of storage, with the end of sale date of 7/31/2014. Motorola has been working with HP to evolve from the EVA family of storage to the 7200 for use with PremierOne deployments.

These two options were reviewed and Motorola initially recommended the 7200 based on the fact that it is the newly available hardware planned for use with PremierOne and because the P6350 has been identified end-of-sale by HP. This recommendation was made based on the expectation that the disaster recovery replication process using the 7200 would be complete and tested by the time of KCDA's hardware order.

The 7200 utilizes a different solution to enable SAN replication, so the EVA Continuous Access based replication, and associated DR scripts and processes are not applicable on the 7200 SAN. Motorola has been working with HP to convert the EVA Continuous Access based replication process to the 7200 solution, but this conversion has ended up being more complicated than expected and is still in process.

For this reason, Motorola recommends that KCDA delay the deployment of new hardware to coincide with the deployment of R3.4 scheduled for release in 2Q2015. This means that R3.3.1 will be deployed on the existing hardware for which KCDA has maintenance through the end of 2014. Due to this inconvenience to KCDA, Motorola will, at Motorola's expense, extend the HP server and storage hardware maintenance contract beyond the end of KCDA's existing HP hardware maintenance contract (December 31, 2014) for a period of time it takes Motorola to complete installation of the new hardware (not to exceed six months from general release R3.4). KCDA will test R3.4 on the new hardware with go-live to follow; ensuring KCDA is not the first production deployment of R3.4.

Motorola Solutions, Inc.  
33533 W. 12 Mile Rd., Suite 134  
Farmington Hills, MI 48331

Phone: 616.570.0866  
rich.uslan@motorolasolutions.com

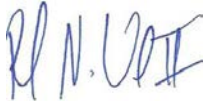
The deployment of new hardware with R3.4 means that Kent County and Grand Rapids will not have an additional period of downtime for this hardware replacement since it will be coordinated with the R3.4 release. The delayed ordering of hardware also means that Kent County and Grand Rapids will receive the most up-to-date PremierOne hardware available.

Motorola has performed a system health check on the Kent County and Grand Rapids hardware and has found it to be in proper operating condition for the deployment of R3.3.1. Additionally, other Motorola customers will be deploying R3.3.1 on G6 hardware, including Michigan Public Safety Communication System (MPSCS) CAD scheduled for June 2014.

Motorola believes this recommendation to be in the best interest of KCDA and look forward to a successful implementation

Sincerely,

MOTOROLA SOLUTIONS, INC.



Rich Uslan  
Account Manager  
North America Government Markets



To: Administrative Policy Board  
From: Executive Director Ronald Bonneau, ENP  
Ref: Progress Report – July 28, 2014

1. I had another meeting and have exchanged emails with Jessica Wood of Dickinson – Wright at her office in Grand Rapids as she gathers additional information from the Authority. She is reviewing the call taking agreements in preparation for the strategic planning session in September.
2. I have been in contact with Priority Dispatch in reference to the EMD assignment agreements the Authority made with the three ambulance providers in the county. The project manager from Priority Dispatch has met with all three providers in MI and they are preparing the implementation of the system. Some of the providers are awaiting software upgrades for their own CAD to permit ProQA to be loaded. More information to follow.
3. The Authority received the AMR participation fee and it has been deposited into the miscellaneous income line item in FY2014 budget. Now all participation fees have been received and deposited into misc. income.
4. I have asked both PSAPs to provide the call answering statistics for 9-1-1 calls received in the time period of Jan 1 – June 30, 2014 in preparation for the distribution of 9-1-1 surcharge funds. The distribution is as follows. The total of all 9-1-1 calls received by the two PSAPs is 136,666 of which Grand Rapids handled 58.85% of the calls and Kent County handled 41.15% of the calls. Therefore pursuant to the call answering formula for distribution of \$1,250,000 Grand Rapids will receive \$735,662.50 and Kent County will receive \$514,337.50. Invoices have been received by both PSAPs and the checks will be processed following the APB meeting on July 28<sup>th</sup>.

5. Per the discussion the Authority had with the Sheriff and Chief last year, where the CAD Admin Fee of \$94,000 was reduced to \$70,500 in this fiscal year due to the fact that performing EMD QA was part of the original intent of the fee and would not be performed by the PSAPs due to a change in the scope of EMD, I sent out requests for invoices for the \$70,500 fee from each PSAP. The fee will be paid to each upon receipt of the invoice.
6. I have had a meeting with the interim Finance Director for the City of Wyoming, Rosa Ooms and our Fiduciary to correct some deficiencies in reporting and accounting for KCDA going forward. Additionally, Wyoming provided training in performing inquiries in the New World accounting system so I will have the ability to review specific items within the active budget. We have finalized the monthly finance report to the Board and now the report shows all accounts, including those Capital Fund projects with declining balances.
7. I have received a reconciliation of the funds due to Motorola from Motorola to be compared to a similar reconciliation performed by Rehmann during the audit process. That comparison produced a different amount from both and we are working to clarify the correct amount that both the Authority and Motorola can agree to. The Finance Committee has reviewed both reports and we have determined that they match IF Motorola recognizes one duplicate payment of \$28,600 made in 2012 for the same invoice. I am following up with Motorola for a final reconciliation of the outstanding funds for the project.
8. The two extension agreements were sent to Grand Rapids and Kent County for their respective administrative bodies to approve along with an explanation letter urging their passage. A copy of each was sent to the Chief of Police of Grand Rapids and the Kent County Sheriff for information. My information from both governmental units is that they have this on their approval agenda for early July. I continue to supply information and will monitor the signing of the agreement by each.

I have had communications with both governments and have determined that the extensions of the call answering contract has been approved by both the Grand Rapids City Council and the Kent County Board of Commissioners. The signed copies will be retrieved from both on July 29<sup>th</sup>.

9. I have had a conversation with Harriett Miller Brown about Smart 911 as I had heard the State may fund the implementation of Smart911 throughout the State. She told me that while she is pursuing this project, she does not believe it will

happen in the near future. She also stated that if it does happen she expects the State to cover the cost of those counties that have already implemented Smart911 prior to the passage of the law, minus their installation costs at their facilities. The ongoing annual cost for those counties would then be paid by the State. She stated she has had a tremendous amount of interest in this technology improvement for wireless devices trying to access 9-1-1. The Authority has received several inquiries from citizens in Kent County and persons from outside of Kent County who work in Grand Rapids why Kent does not have Smart911. Since most of the surrounding counties have implemented Smart911 this will add pressure on the Authority to revisit the issue in the future. With that in mind I asked Adam Eisenman to provide a budgetary quote as we begin the FY2015 budget and prepare for our strategic planning session in September. The quote was received and the first year cost to implement Smart911 is \$104,500 with an annual fee of \$94,500 thereafter. The Finance Committee believes this issue needs full vetting by the Exec Comm and Board.

The Executive Board discussed the Smart911 program and instructed the Executive Director to pencil the costs for the program into the FY2015 budget and asked the Finance Committee to discuss if the ongoing costs of this program can be supported by the Authority on an annual basis going forward. The Executive Board also requested that the issue be presented to the Technical Advisory Committee for their recommendation and their interest in promoting the program in their jurisdictions within Kent County. The TAC committee will meet on August 18<sup>th</sup> at 1:00 PM at the Kent County Sheriff's training room.

I have arranged for Adam Eisenman, the sales representative for Smart911, to make an in person presentation and any interested Board member is invited to attend.

10. I sent an email to Meijer Gardens about holding our strategic planning meeting there on September 22<sup>nd</sup> and have received preliminary costs for the meeting which are being considered. Curtis and I reviewed the projected costs and determined the cost was too much for the Authority.

Therefore Curtis has secured the Wyoming library for the event with a catered lunch. The caterer has been secured and I am finalizing the procurement of a facilitator from Mission Critical Partners for the meeting. Mission Critical Partners have a facilitator for the session whom I believe has both the operational and technical knowledge to lead a discussion about the future of the Authority. I have asked for a proposal from this firm and will review it when received. Curtis and I

reviewed the proposal from Mission Critical Partners and believe the cost is too high for the scope of work being proposed. We are identifying other resources to use for this high level strategy meeting.

11. We had a significant setback with scheduled delivery of the new server hardware. A specific piece of hardware, the 7200 SAN which was quoted by Motorola to allow for SAN replication has not been tested with version 3.3.1 and is not scheduled for testing until after our initial installation of the new hardware. Motorola suggested returning to a model 6350 but we determined that model is near the end of life as a product offering and so would not accept that change order from Motorola. The team met individually and with Motorola to explore options and believe that it is our best interest to wait until the 2Q of 2015 to take delivery of the new server hardware with the 7200 model rather than accept a substitute as suggested by Motorola. However, we are requiring Motorola to pay for all current hardware maintenance until the new equipment is delivered, installed and tested. Additionally Motorola has agreed to the current hardware maintenance at their cost as well as a written assurance that we will not be forced into being the first site up on version 3.4 of the software. The Finance Committee has reviewed the letter and are recommending the acceptance of the terms contained therein. However, the Finance Committee also recommends a discussion take place at the Exec Comm concerning the return of the deposit of \$103,000 in the interim so that Motorola does not have our money to use in the 8 month interim.

The Executive Committee had a discussion on the issue and asked the Executive Director to have Motorola change the language of one sentence in the letter to reflect that Motorola is agreeing to underwrite the cost of the server maintenance at the two PSAPs from the end of the current hardware maintenance agreement on December 31, 2014 to the successful installation of the new hardware (servers) in both PSAPs and to clarify the issue of KCDA not being the first installation of Version 3.4 of the P1 CAD software. I discussed the changes with Motorola and they have altered that sentence to reflect the wishes of the Authority.

The Finance Committee requested that the Executive Director to determine if Motorola is willing to refund the deposit on the contract of \$103,500 that we paid when the contract was signed in May of 2014 so that they are not holding the funds until the project is implemented in the 2Q2015. I discussed the issue with Motorola and they related that they applied discounts to us of over \$300,000 on the agreed upon contract. They would be willing to refund the \$103,000 however



to do so they would have to void the contract and we would start over. In my estimation we may not get the same discount on a new contract so I would recommend we leave the deposit in place since we would have to pay it sometime anyway and this eliminates the potential for a new cost.

12. I clarified the Motorola User Conference benefits due to the Authority, GR and KC when attending the annual conference and we have registered three individuals under the compensation plan.

13. The first new workstations have arrived at both PSAPs and have been inventoried into the Authority's asset system. However, Kent has determined that the aspect ratio of the CAD display client will not work with the new large, wide screen E221 monitors as specified by Motorola. This is a significant problem for Kent as they have many agencies that need to be displayed. The problem also exists at GR but to a smaller degree. We had several conference calls with Motorola to determine why they provided a specification for the new workstations that was subsequently provided to the HP MiDeal vendor and supplied when the client aspect ratio is locked and cannot be reconfigured to meet KC needs. When Reed Wakeman and I were at NENA we spoke with Tim Boyle of Motorola who assigned a product software engineer to look at the problem of the aspect ratio for large monitors. We are discussing the solution. I also spoke with Phil Kelso of HP and he worked out with HP the return, for full credit, of all wide screen monitors delivered to both GR and KC. KC has returned them but GR is awaiting Motorola's decision.

KC had asked for a substitution of the E221 of the LA1956X which I asked HP for a new quote substituting that monitor. HP has notified me they are not delivering the LA1956X but are recommending the E190i instead. KC is evaluating if that particular monitor will work. The issue is pending at this time but will most likely require an addendum to the original contract with HP. I have informed Motorola of this problem and expressed my displeasure with their hardware specifications that were supplied to the Authority.

The Authority will not enter into a change order until we know what both GR and KC need moving forward. I have determined the needs of both PSAPs and have had meetings with HP. They approved the change order for the total of each of the monitors needed at each center. Grand Rapids will deploy 2 – 21" and 1 – 19" monitors at each of their 18 workstations while Kent County will deploy 3 –

19" monitor at each of their 20 workstations. I have made a second request for monitors for each PSAP this week under the new hardware agreement with HP.

14. I continue to attend the Motorola conference calls on Phase II of the P1 CAD project. I have requested that Motorola develop a change order to eliminate the CAD – MSP interface from the original contract and set a separate cost for that item alone. They have provided a cost of \$8,122 as the cost that was built into the original contract for the MSP – P1 interface. They will issue the figure as a credit on the final milestone payment.

The Executive Committee wanted the Executive Director to explore with Motorola receiving a guarantee that a cost not to exceed \$9,000 would be good for them to develop this interface within the next 5 years and if that would be offered they are willing to exclude the item from the deliverables for Phase II of the original contract. Otherwise they are not in favor of removing that deliverable. I spoke to Motorola and expressed the sentiment of the Executive Committee and they are exploring if they can establish a time frame for this MSP-CAD interface.

15. I have opened up discussions with Paul Reznick of ATT concerning the renewal of the Cassidian Patriot maintenance contract. Although the contract does not expire until October of 2015, there is a potential budgetary impact on FY2015 that we are trying to determine during development of that fiscal year budget.

I received a proposal for another three year period of Cassidian maintenance from ATT and there is no price increase from our current budgetary cost.

16. The Finance Committee has worked on the new FY2015 budget, draft 1 which was reviewed at the committee meeting on July 9<sup>th</sup>. During that budget process I have developed a spreadsheet to use on items set for replacement and/or upgrades and the associated annual cost both amortized with an unobligated fund balance advance into the Capital Fund and without. In this way the Authority can see the financial effect of this line item as we attempt to balance each annual budget going forward.

17. I had a meeting with JoAnn Arcand of Webtechs about the new KDCA web page redesign required due to Kent County moving to a new web base platform. The new platform will add many new features and a new look. We have determined the new logo design and color scheme for the new KCDA logo.

18. I have asked for information from Cassidian about the cost of their newest release of the 9-1-1 Patriot system to be used in creating the capital budget for FY2015 and beyond. We have a meeting with Cassidian on July 29/30 where I hope to drill down to those anticipated costs.

Respectfully submitted,  
Ronald Bonneau, ENP