

Kent County Dispatch Authority

**Administrative Policy Board Special Meeting
Friday, December 27, 2013 @ 10:00 AM
Go to Meeting Internet Conference Call
Dial In Number 773-945-1032
Pin 636464045**

Special Meeting Minutes

- 1. Call to Order – a Quorum being present on the conference bridge the meeting was called to order by Chair Holt at 10:00 AM, EST**

Members Present

Curtis Holt	City of Wyoming
Kevin Belk	Grand Rapids PD
Larry Stelma	Kent County Sheriff
David Peterson	Plainfield FD
Barry Getzen	City of Lowell
Nate Vriesman	Kent County Commissioners
Dennis Hoemke	Algoma Township
Chuck Deschaine	City of Walker
Michael Young	City of Rockford
Chris McIntire	Michigan State Police

Members Absent

None

Members Excused

Mark Meijer	Kent EMS
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Guests

Karen Chadwick, ENP	Grand Rapids PD
Michelle Young	Kent County Sheriff
Ronald Bonneau, ENP	Executive Director

Per the KCDA Attorney, today's KCDA Administrative Policy Board special meeting was posted per the Open Meeting Act of the State of Michigan at the main office of the Authority; the City of Wyoming, as well as at the City of Rockford, both locations posted the notice in plain view of the public and the notice and special meeting agenda was posted on the Authorities Web Page (kent911.org). All postings were made 18 hours prior to the meeting and the Authority designated the City of Rockford as the point where interested parties could listen to the meeting via the conference bridge. Michigan case law on telephone and/or Internet meetings support the notice and the ability for the general public to be able to hear the discussions, deliberations and decision of the public body on the agenda. The aforementioned being done, this Special Meeting of the KCDA Administrative Policy Board constitutes a valid meeting of the Authority where official business can be conducted if a quorum of the members were present. Ten of thirteen board members were present for the role call thus a quorum was present.

2. Motorola - Compensation for CAD Items being Deleted from Contract

Discussion,

- a. Maintenance Contract &**
- b. Motorola CAD Change Order –**

Bonneau led a discussion where he gave a summary of the events of the CAD project that led to this decision point for the Board whether to accept the compensation offered by Motorola to eliminate 16 of 17 items identified as desirable features within the Motorola PremierOne CAD system. The summary included information received from Matt Zimmerman, the Varnum attorney for KCDA about the legal options available to the Authority in this matter and his opinion on how to proceed. He referenced information contained within the information packets tendered to the Board members. During the presentation there were several questions from the Board members:

Q. Vriesman asked if the compensation being offered by Motorola was sufficient to secure these CAD features from a third party vendor. – There is no plan to pursue this option.

Q. Stelma asked what assurance does the Authority have that Motorola will deliver the 3 items of the four we desire if we waive them at this time, to a time for delivery in the future. –

Motorola is only stating they will deliver one of the features, the radio ID displayed on mobiles in release 3.4, the other two are not being delivered at all. The radio ID feature in 3.4 becomes a contractual issue and if it is not delivered then Motorola would have to offer some additional compensation when that occurs.

Q. Peterson asked if the compensation for attendance at the Motorola user conference covers all the costs of attendance.

The costs for attending are usually around \$2,300 per attendee for registration fee, air fare, hotel, transportation and meals and the amount offered is \$2,650 per attendee so it should be sufficient to cover all expenses for attending the conference.

Q. Peterson asked if time was a factor in this offer, since Motorola wants us to sign off, there must be an incentive for them in this matter. There is an incentive since Motorola wants to get Phase I of the project off their books by the end of their current fiscal year which ends today, so the Chief is correct.

Q. Peterson asked if there is any desire to move away from the system. – Both KC and GR stated that to leave the system because of a few features that we will not have would not be their desire. They both feel what they have now is superior to starting with a new vendor and a new development process. They stated they have developed operational procedures that minimize the impact of these few feature sets that are not being provided.

1. Motion by Deschaine to approve **Resolution #28-122713** to approve the \$595,477 in compensation offered by Motorola applied to the costs of a five (5) year CAD maintenance contract for CAD, Mobiles and Third Party Software without HP Hardware support identified as Agreement #602, dated December 23, 2013, in exchange for eliminating fifteen CAD features as included in the Motorola / KCDA CAD contract #B09-16078 dated 12-21-2009 and authorize the Chair to sign the adjusted maintenance contract reflecting the compensation amounts aforementioned.

Second by Getzen

No Discussion

Passed 10 – 0

Action Item: Bonneau to attach electronic signature of Chair to document and email document to Motorola today.

2. Motion by Peterson to approve **Resolution #29-122713** to approve the Motorola Change Order #2013-001 reflecting a credit of \$22,314 for overtime paid by KCDA to personnel of the Grand Rapids Dispatch and Kent County Sheriff Dispatch for testing hot fixes as supplied by Motorola and thus reducing the contract price of the CAD system from \$2,733,726.00 to \$2,711,412.00 and authorizing the Chair to sign said Change Order.

Second by Selma

No Discussion

Passed 10 – 0

Action Item: Bonneau to attach electronic signature of Chair to document and email document to Motorola today.

3. Motion by Young to approve **Resolution #30-122713** to approve the milestone acceptance certificate and authorize the chair to sign said document.

Second by Belk

No Discussion

Passed 10 – 0

Action Item: Bonneau to attach electronic signature of Chair to document and email document to Motorola today.

3. Miscellaneous – None

Meeting adjourned at 10:35 AM.

Respectfully submitted

Ronald Bonneau, ENP

Executive Director

Upcoming Meetings (www.kent911.org)

KCDA Administrative Policy Board Luncheon Meeting

Monday, January 13, 2014 at 11 AM

Bran's Restaurant, Wyoming, MI