

**Kent County Dispatch Authority
Technical Advisory Subcommittee**

August 25, 2008 – Immediately following the conclusion of the KCDA Administrative Policy Meeting.

Meeting Location: City of Wyoming

Members Present:

Harvey Becker	Michigan State Police
Ralph Gould	Grand Rapids Police Dept.
Michelle Young	Kent County Sheriff's Department
Mark Herald	Kent County Chief's of Police
Kevin Walk	Life EMS
Rob Benstein	KC Dept. of Aeronatics/GRFIA

Guests Present: Senez Rodriguez; KCEMS, Inc.; Matt Groesser, KCSD; Brad Schutter, Wyoming PD; Catherine Garcia – Lindstrom, Walker PD; Bob Austin, Wyoming FD; Kim Koster, Wyoming PD; Jim Carr, Kentwood FD; David VanHouten, GRPD; Don Werkema, GRPD; Tom Valdez, MSP; Matt McConnon, Rockford Ambulance

911 Insight: Bill Doolittle

Staff Present: Jennifer DeHaan, Kent County Administrator's Office

Call to Order: 10:20am

Summary of Discussion Items:

- **Reimbursement Policy:** Captain Young stated that in response to the discussion at the Administrative Policy Board meeting of the Authority, the TAC committee would spend some time discussing the reimbursement policy and provide some ideas to the Administrative Policy Board. A discussion ensued about the various types of reimbursement and tracking process for seeking the reimbursement.

Some of the options identified include: a) reimbursement made by hourly tracking; b) reimbursement made by task; c) Reimbursement based upon the need to backfill; d) reimbursement made only by specific type of task requiring extensive time and resources of an agency/staff member.

Some of the challenges identified in the discussion included: a) how will a cost be justified for reimbursement; b) how can an agency be held accountable for demonstrating recording the costs associated with a specific task; c) would the reimbursement be retroactive to the start; d) if it is retroactive should the Authority establish a cap on the amount to be paid; e) what is the threshold for determining if reimbursement should be provided

A discussion ensued. The general consensus of the members present was to recommend to the executive committee to develop a reimbursement policy/process for work completed from May 1, 2008 and to be calculated by task. A discussion ensued. Senez Rodriguez stated that, he had heard the

discussion and that he would bring the discussion and information back to the executive committee meeting.

CAD Specifications: The TAC continued the review of the CAD specifications. The TAC would continue to review the specifications Tues, Weds, Thursday from 12 – 5pm.

Meeting Adjourned.

Next Meeting:

Monday, September 22, 2008 – Immediately following KCDA Administrative Policy Bd at Wyoming City Hall.