

**Kent County Dispatch Authority
Technical Advisory Subcommittee**

June 23, 2008 immediately following the conclusion of the regularly scheduled meeting of the KCDA.

Meeting Location: City of Wyoming, City Hall

Members Present:

Harvey Becker	Michigan State Police
Ralph Gould	Grand Rapids Police Dept.
Mark Herald	EGR PS, Chair Kent County Chiefs
Michelle Young	Kent County Sheriff's Department
Kevin Walk	Life EMS

Guests Present: Brett Looman, Kentwood Fire; Catherine Garcia-Lindstrom, Walker PD; Tom Valdez, MSP Rockford; Matt Grooesser, KCDS,

Staff Present: None

Call to Order: 9:45am

Summary of Discussion Items:

- Bill Doolittle of 911 Insight participated in the TAC meeting to assist in further implementing the Strategic Plan. A discussion ensued about the need to acquire data from the current CAD systems that are in use by the PSAPs to determine the measures that will be used to measure the success after the transition to a new CAD system as well as to the consolidated call-taking function. A discussion ensued.

To assist in understanding the data that is available, Doolittle asked all to determine what data is available in their current call management software to determine the common measures that can be recorded and compared after completion.

- **Radio Communications**
To assist in moving forward, TAC members were asked to bring to the next meeting a list of the three (3) things that you would want a radio consultant to tell you.
- **CAD specifications**
To assist in developing the CAD specifications for the procurement of a new CAD system, it was noted that it would be important to develop a system of tracking that will help identify in the end what CAD specifications are necessary and which are extra features that can be purchased off-the-shelf by either the agency or the Authority. Doolittle provided a spreadsheet to help track who the original requestors of the CAD specifications so that any issues in the end can be addressed with this document. It was noted that a CAD product off the shelf can probably be obtained that will meet 80% of the specifications identified. It will be the remaining 20% of the specifications that the Authority will need to look at and evaluate to determine if the Authority were to purchase or if

one specific agency made the request then one specific agency could purchase the additional feature to assist in their process.

Matt Groesser is to put current draft of the CAD specifications into the spreadsheet for the next TAC meeting.

Meeting Adjourned.

Next Meeting: Monday, July 7, 2008, 10AM, Kent County Sheriff's Department.