

**Kent County Dispatch Authority
Administrative Policy Board**

**Meeting Minutes
December 20, 2007**

Meeting Location: City of Wyoming– City Hall

Members Present:

| | |
|-----------------|------------------------------------|
| Curtis Holt | City of Wyoming; |
| Art Tanis | Kent County Board of Commissioners |
| Steve Harper | Michigan State Police #61 |
| Dave Peterson | Plainfield Township |
| Peter MacGregor | Cannon Township |
| Larry Stelma | Kent County Sheriff's Department |
| Senez Rodriguez | KCEMS |
| Greg Sundstrom | City of Grand Rapids |
| Jim Valentine | City of Lowell |
| Michael Young | City of Rockford |
| *Kevin Belk | City of Grand Rapids |

* note: resolution is now on file from GR for the appointment of KBelk.

Members Absent/Excused:

| | |
|------------------|--------------------|
| Randy Gelderloos | City of Grandville |
| Chuck Deschaine | City of Walker |

Guests: Ralph Gould, City of Grand Rapids; Kevin Walk, Life EMS; Rick Uslan, Motorola; Harvey Becker, Michigan State Police; Catherine Garcia-Lindsom, City of Walker; Vern Snyder, Grandville PD.

Staff Present: Jennifer DeHaan, Kent County Administrator's Office

Media: None

Call to Order : 8:04am

Action Items:

12-20-07-01 **Approval of the Agenda**
To approve the September 17, 2007 meeting agenda

Motion by: Harper
Support by: Young
Unanimous

12-20-07-02 **Approval of the Minutes**
To approve the minutes of September 17, 2007 w/ a correction

Motion by: Tanis
Support by: Young
Unanimous

12-20-07-03 **MOTION to submit a request and recommendation to the Kent County Board of Commissioners to levy a surcharge in the amount of \$0.45 per landline and wireless communication device (as enabled by the passage of Senate Bills 410 & 411)**

Moved by: Tanis
Supported by: Sundstrom
Unanimous

12-20-07-04 **MOTION to Adopt the 2008 meeting schedule and meeting location**
To set and adopt the 2008 meeting schedule for the KCDA to meet on the 4th Monday of each month at 9:00am at Wyoming City Hall with the exception of the May meeting date which will be rescheduled.

Moved by: Harper
Supported by: MacGregor
Unanimous

12-20-07-04 **Meeting Adjournment**
To adjourn the meeting of Administrative Policy Board, next meeting to be held Thursday, October 18, 2007 at 8 a.m.

Moved by: Harper
Supported by: Tanis
Unanimous

Public Comment: None

Summary of Discussion Items:

1. **KCDA Funding Recommendation** – Curtis Holt stated that last week Senate Bills 410 and 411 were finally passed which enables the County to levy a surcharge on landline and wireless communication devices. And, that in August of this year the Authority had submitted a request and recommendation to the County Board Chair to levy, pursuant to the passage of SB 410 & 411, a surcharge of \$0.45 per device. Holt requested that the Authority discuss the next steps that they would like to take to either resubmit the request, leave it as it, amend the request, etc. A discussion ensued. Art Tanis noted that the Authority should resubmit the same request as Kent County and begin to work through the County process. Sheriff Stelma inquired as to whether the Authority needed to update any revenue projections. Holt noted that the revenue projections were based upon the best available information and that the Authority had not received any other information to provide a better estimate. A **MOTION** was made by Commissioner Tanis to submit a request

and recommendation to the Kent County Board of Commissioners to levy a surcharge in the amount of \$0.45 per landline and wireless communication device (as enabled by the passage of Senate Bills 410 & 411). The **MOTION** was supported by Sundstrum. The **MOTION** passed unanimously

2. **2008 Meeting Schedule** – Curtis Holt noted that the Board had received 2008 meeting schedule in their agenda packet which continued on the 3rd Thursday schedule. A discussion ensued and it was recommended that the Authority change its meeting date to the 4th Monday of each month with an exception in May and for that meeting to be rescheduled. The **MOTION** was made by Harper and supported by MacGregor. The **MOTION** passed unanimously.
3. **Miscellaneous** - Michael Young inquired as to the start date for the establishment of the organizational agreements that will be required. Holt noted that at the January meeting the Authority will have an organizational meeting, appoint TAC members, and discuss/determine the next steps. A discussion also ensued about the utilization of the funds in 2008 and if the County Board would consider a request to “front” the revenue to enable the Authority to continue moving forward rather than wait for the actual revenues to be received late in the 2008.
4. **Adjournment** – The meeting adjourned at 8:32 am.