

**Kent County Dispatch Authority
Administrative Policy Board**

**Meeting Minutes
September 17, 2007**

Meeting Location: City of Wyoming– City Hall

Members Present:

Curtis Holt	City of Wyoming;
Chuck Deschaine	City of Walker
Randy Gelderloos	City of Granville
Art Tanis	Kent County Board of Commissioners
Steve Harper	Michigan State Police #61
Dave Peterson	Plainfield Township
Peter MacGregor	Cannon Township
Larry Stelma	Kent County Sheriff’s Department
Senez Rodriguez	KCEMS

Members Absent/Excused:

Not delegated	Grand Rapids
Greg Sundstrom	City of Grand Rapids
Jim Valentine	City of Lowell
Michael Young	City of Rockford

Guests: Kevin Belk, Interim Chief, City of Grand Rapids; Ralph Gould, City of Grand Rapids; David Kiddle, Grand Rapids Police Department; Undersheriff Hess; Capt. Michelle Lajoie-Young, Kent County Sheriff’s Department; Brad Schutter, Wyoming Police Department; Kevin Walk, Life EMS.

Staff Present: Jennifer DeHaan, Kent County Administrator’s Office

Media: None

Call to Order : 8:07am

Action Items:

09-17-07-01

Approval of the Agenda

To approve the September 17, 2007 meeting agenda

Motion by: Harper

Support by: Gelderloos

Unanimous

09-17-07-02

Approval of the Minutes

To approve the July 19, 2007 meeting minutes and August 27, 2007

Motion by: Tanis

Support by: Harper

Unanimous

09-17-07-03

MOTION to AMEND the KCDA By-Laws and APPOINT Senez Rodriguez, as selected by the Governing Body of KCEMS, to the Authority Board for a term of three (3) years.

Moved by: Stelma

Supported by: Deschaine

Unanimous

09-17-07-04

Meeting Adjournment

To adjourn the meeting of Administrative Policy Board, next meeting to be held Thursday, October 18, 2007 at 8 a.m.

Moved by: Stelma

Supported by: Deschaine

Unanimous

Public Comment: None

Summary of Discussion Items:

1. **KCEMS Appointment** – A **MOTION** was made by Sheriff Stelma to AMEND the KCDA By-Laws and APPOINT Senez Rodriguez, as selected by the Governing Body of KCEMS, to the Authority Board for a term of three (3) years. The **MOTION** was supported by Chuck Deschaine. There was no discussion. The vote was unanimous. Chair Holt welcomed Senez to the Authority as a formal appointment.
2. **Communications Received** – Chair Holt noted that the Board had previously received these letters and asked if there was any discussion necessary. There was no discussion.
3. **KCDA Funding Recommendation Update** – A brief discussion about SB 410, 411, and 4852 ensued. It was noted that all were tied up as a part of the budget discussion at the State level. The Authority discussed whether or not the Authority should make another request to the County Board of Commissioners if the legislation does not pass. A discussion ensued. It was noted that something would have to happen at the State level in the coming months in order to continue funding existing 911 authorities and that at that time the Authority could make a recommendation/request to the Board of Commissioners given that which is allowable by statute.

- 4. Technical Advisory Committee** – Capt. Young provided the Board with an update regarding the work of the TAC. She noted that the TAC had been charged to review the Kimball Report and provide any necessary updates and/or corrections to the information. The TAC found that the information in the Kimball Report was too outdated to draw any conclusions and/or recommendations. It was noted that there will be additional work needed to study the options available and to address other issues such as the FCC narrow-banding requirement expected to take effect in 2011. Captain Young noted that this work would not entail a new inventory but to discuss the design and implementation of the options available. Capt. Young noted that the recommendation of the TAC was to formally appoint members to study the issues identified. It was noted that there had also been a \$6 million grant request submitted and that we would expect to hear something back in October.

Holt stated that the prior TAC had been ad-hoc and that he would like to put together an official appointment of the TAC committee. He noted that he would like to keep the member appointments to represent the various service providers and then the TAC could establish its own subcommittee. It was noted that the Airport would be good to have involved in this. If the Authority members had names, please forward them to Jen DeHaan. Curtis Holt stated that a list of names would be gathered for formal appointment at the next meeting.

- 5. Miscellaneous - None**

- 6. Adjournment** – The meeting adjourned at 8:32 am.