

**Kent County Dispatch Authority  
Administrative Policy Board**

**Meeting Minutes  
March 15, 2007**

**Meeting Location:** City of Wyoming  
**Members Present:** Chuck Deschaine, Joe Sierawski, Michael Young, Jim Valentine, Harry Dolan, Steve Harper, Pete MacGregor, Dave Peterson, Art Tanis, Curtis Holt  
**Members Absent:** Larry Stelma, Greg Sundstrom  
**Guests:**  
**Media:**

**Meeting Called to Order 8:00 am**

**Action Items:**

03-15-07-01 Approval of the Agenda  
To approve the March 15, 2007 meeting agenda

**Motion by:** Art Tanis  
**Support by:** Dave Peterson  
**Unanimous**

03-15-07-02 Approval of the Minutes  
To approve the February 15, 2007 meeting minutes

**Motion by:** Chuck Deschaine  
**Support by:** Greg Sundstrom  
**Unanimous**

03-15-07-03 Meeting Adjournment  
To adjourn the meeting of Administrative Policy Board, next meeting to be held Thursday, April 19 at 8 a.m.

**Moved by:** Harry Dolan  
**Supported by:** Joe Sierawski  
**Unanimous**

**Public Comment:** None

**Summary of Discussion Items:**

1. **Bill Doolittle & Associates/Strategic Planning and Facilitation** – Bill Doolittle will attend the April board meeting and will be meeting with each Board member prior to this meeting. It's important that we provide him clear direction about his goals and objectives. Chair Holt suggested that we ask Bill to focus on technology directives and initiatives and long term direction regarding whether to move into a true central dispatch or remain separate and connected through technology improvements. The strategic planning process is expected to take about twelve weeks

Commissioner Tanis asked if we should reconvene that TAC committee to begin the technology review now. Discussion ensued on the issue that sometimes consultants do not take the current state of our systems into account when they are making their assessments which often causes them to give us a high number to budget. Chief Dolan discussed that sometimes the technical people from local agencies have too much of a stake in keeping things the same- may cloud their judgment. Tanis brought up that there needed to be someone locally to get this ball rolling. Holt and Sierawski both commented that they believed that the direction on this action should come from Doolittle in the form of a recommendation before the board acted. Consensus following the discussion was that the board waits until the Doolittle report is issued with a recommend direction for the TAC team.

2. **Funding Issues/ETSA** - There was discussion on what funding options would be considered following the Doolittle report. Chief Valentine gave a briefing that the phone charge legislation would be introduced potentially as early as March and that the proposals would be taking into account equity between land line users, VOIP and Cell users.

**Miscellaneous:** Discussion about a media release made to WZZM

**Next Meeting:** Thursday, April 19, 2007, 8 a.m. to be held at the City of Wyoming

**Adjourn:** Meeting adjourned at 9:10 a.m.

1. Next Meeting: 8:00am April 19<sup>th</sup>, Wyoming City Hall
2. Adjournment: 9:10 am