

**Kent County Dispatch Authority  
Special Meeting  
Administrative Policy Board**

**Meeting Notes**

**March 8, 2010 – 10AM**

**Meeting Location:** City of Wyoming, City Hall

**Members Present:**

Kevin Belk	City of Grand Rapids
Larry Stelma	Kent County Sheriff's Department
Senez Rodriguez	KCEMS
Art Tanis	Kent County Board of Commissioners
James Hinton	City of Lowell
Dave Peterson	Plainfield Township
Greg Sundstrom	City of Grand Rapids

**Members Absent/Excused:**

Chris McIntire	Michigan State Police #61
Curtis Holt	City of Wyoming;
Dick Richards	City of Grandville
Chuck Deschaine	City of Walker
Peter MacGregor	Cannon Township

**Members Absent**

Michael Young	City of Rockford
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**Guests:** Michelle Young, KCSD; Karen Chadwick, GRPD; Tom Valdez, Michigan State Police.

**Consultant:** Ralph Gould, Interim-Executive Director submitted electronic update

**Staff Present:** Jennifer DeHaan, Kent County Administrator's Office

**Media:** None

**Call to Order :** 10:06AM

**Action Items:**

**03-08-10-01**

Approval of the Agenda  
To approve the March 8, 2010 meeting agenda  
Motion by: Belk  
Support by: Rodriguez  
Unanimous

**03-08-10-02**

Members Excused: McIntire, MacGregor, Holt, Deschaine, Richards  
Motion by: Rodriguez  
Support by: Hinton

Unanimous

**03-08-10-03**      Motion to approve the 911 Call Taking/PSAP Agreement with the City of Grand Rapids and Kent County.

Moved by: Stelma

Support by: Rodriguez

Unanimous

**03-08-10-04**      MOTION to authorize expenditure up to \$138,422.20 for recording equipment with VanBelkum.

Moved by: Rodriguez

Support by: Hinton

Unanimous

**03-08-10-05**      Meeting Adjournment

To adjourn the meeting of Administrative Policy Board.

Moved by: Belk

Support by: Hinton

Unanimous

**Public Comment:**    None.

### **Summary of Discussion Items**

**1. 911 Call Taking Agreement:** DeHaan stated that the draft Agreement had been developed as a result of an initial meeting chaired by Michael Young several months ago which was followed by a meeting chaired by Curtis Holt and attended by KCDA members, City of Grand Rapids, and the Kent County Sheriff's Department. This draft Agreement was circulated for review by Grand Rapids and Kent County and comments/changes were incorporated into a revised document that was distributed out last week to Grand Rapids and Kent County. The same draft had also been distributed to KCDA members for consideration at this meeting. Greg Sundstrom stated that, as indicated in the cities original comments, this was a good document that has a complicated payment schedule. DeHaan stated that this had resulted from the original draft created by the attorney which included the adjusted and base distribution amounts and that this was changed based upon the comments from the prior draft. A MOTION was made by Stelma and supported by Rodriguez to approve the 911 Call Taking/PSAP Agreement with the City of Grand Rapids and Kent County. Sundstrom stated that although the Authority has identified \$2.5 million available for reimbursement, it is possible that this amount could increase or decrease and that he would hope, in either case, the Authority would give consideration to the PSAPs should the revenue amounts change. The MOTION passed.

### **2. Misc:**

- a. TAC Co-Chairs Michelle Young (KCSD) and Karen Chadwick presented a quote that had been obtained from VanBelkum for the purchase of recording equipment. Young stated that this was mentioned at the last meeting of the Authority and that they were seeking approval of the expenditure today. Young stated that this was for necessary recording equipment that meets NextGeneration 911 requirements. Young stated that this quote reflects significant cost savings as Kent County currently owns a version of the software system and KCDA will not have to foot the bill for the costs of that software. In addition, Kent County will benefit from KCDA buying out the

current lease terms for the current recording equipment and Grand Rapids will receive a trade-in on their current equipment which is approaching 10 years old. Young stated that this will provide for a third server to be located in an alternate location to provide back-up capability in the event that either KC and GR system were to fail. Rodriguez made a MOTION supported by Hinton to authorize an expenditure up to \$138,422.20 for recording equipment with VanBelkum. The MOTION passed.

**Adjournment 10:55 AM**